



## Booking request

Return address

Contact information

To: *[enter name of carrier]*

Date:

Our ref.:

Your ref.:

Subject: Booking request

File number Removal Order / M30 Aanwijzing terugvoerverplichting rederij:

Surname of foreign national:

First name:

Date of birth:

On .... *[date]*, you received the form " M30 Aanwijzing terugvoerverplichting rederij " with the above-mentioned reference concerning the aforementioned inadmissible.

**Instruction regarding return transport by seagoing vessel\***

You are hereby requested to transport the inadmissible person at the latest on *[departure date of seagoing vessel]* on the seagoing vessel *[name seagoing vessel]* from the Netherlands.

**Instruction regarding return transport by aeroplane\***

*\* only the instruction ticked is applicable*

You are hereby requested to book a flight to ... *[destination]* to return the above-mentioned inadmissible person on or from ... *[desired return date]*. You are requested to leave ... *[number]* working days between flight approval and flight date.

You must provide us with the flight data at the latest on ... *[date flight data notification]*. Per fax: *(to be completed)* or e-mail: *(to be completed)*.

If you are unable to provide this information in time, then you are requested to inform us accordingly, mentioning the reasons, at the latest on the latter date. The Royal Netherlands Marechaussee (Koninklijke Marechaussee, KMar) / Seaport Police (Zeehavenpolitie, ZHP) may then issue a subsequent booking request, set at a later date. In principle, any costs (of stay) will continue to be incurred.

**Costs in the event of delayed return transport**

If you do not transport the inadmissible person from the Netherlands on the departure date of the seagoing vessel or the return date of the flight, the incurred costs of stay may be charged as from this date.

More information about the expenses to be charged by the Dutch government in case of a failure to comply with this booking request can be found at [www.duty-to-return.nl](http://www.duty-to-return.nl).

**The following applies to the return transport of the inadmissible person:**

- The inadmissible person has a valid travel document of the country to which he or she can be returned, namely ... (*name of country*).\*
- The inadmissible person has a valid travel document in combination with a residence permit of the country to which he or she can be returned, namely ... (*name of country*).\*
- Otherwise: ...(*free-text field*) \*

\* *only the information ticked is applicable*

**Aviation Risk Analysis**

The risk analysis performed by the Royal Netherlands Marechaussee showed the following:

- The Royal Netherlands Marechaussee recommends that the inadmissible person be transported back without an escort.\*
- The Royal Netherlands Marechaussee recommends that the inadmissible person be transported back with an escort.\*

\* *only the information ticked is applicable*

Your transport company may:

- make arrangements for escorting the inadmissible person; **or**
- rely on the escort services of the Royal Netherlands Marechaussee at costs to be charged for this; **or**
- transport the inadmissible person back without an escort, despite the recommendation of the Royal Netherlands Marechaussee.

**Use of escorts of Royal Netherlands Marechaussee**

Note: if you use the escorts of the Royal Netherlands Marechaussee, then ... [*number*] escorts will be deployed in this case.

Please state no later than .... (date of statement on use of escort services of Royal Netherlands Marechaussee) whether or not you want to make use of the escort services of the Royal Netherlands Marechaussee, by fax (*to be completed*) or e-mail (*to be completed*)

If you are unable to provide this information in time, you are requested to also state this no later than the above-mentioned date, stating the reasons for this.

If you stated in time that you want to make use of the escort services of the Royal Netherlands Marechaussee, the escorts will be booked for the flight date indicated by you.

The explanation of the conditions and rates for the use of the escorts of the Royal Netherlands Marechaussee can be found [www.duty-to-return.nl](http://www.duty-to-return.nl). The rates used are included in Appendix 22 to the Aliens Regulations (Voorschrift Vreemdelingen, VV).

**No escort for inadmissible person despite recommendation to do so**

If, despite the recommendation of the Royal Netherlands Marechaussee, you choose to transport the inadmissible person without an escort, and the inadmissible person cannot be transported back successfully on the scheduled flight date due to his behaviour, the resulting costs incurred by the government will be charged to your transport company.

Please check [www.duty-to-return.nl](http://www.duty-to-return.nl) for more information.

Name of staff member KMar / ZHP

Signature:

Function:

NAME KMAR / ZHP